



Office #29, 29th floor Sky Towers – West Wing (A) Dolmen City, Abdul Sattar Edhi Avenue, Block-4, Clifton, Karachi
Tel: +92 (21) 111-757-757
Fax: +92 (21) 35184015
Xpress Pit Stops (Hascol Lubricants PVT LTD)

RENTING OF MANUAL CAR WASH SERVICE STATION/TYRE SHOP AT Hascol-3 Filling Station
Khawaja Safdar Road, Sialkot Cantt.
Pakistan

REQUEST FOR QUOTATION

RFQ No. XPS-H3-Lub-6-22

BIDDERS NAME & ADDRESS:

TENDER OPENING DATE: 15-06-2022

Tender Fee Rs. 2000/-

Rs. _____ Bank: _____ PO/DD No. _____

S. No.	Description	Location	Quantity	Unit	Rate	Amount
1	<p><u>Operation of Car Wash at Service Station on Monthly Rental Basis</u></p> <ul style="list-style-type: none"> Operation and maintenance of the Manual Carwash/Tyre Shop at HASCOL LUBRICANTS (PVT) LTD Service Station on a 24 hours basis. The equipment to be operated by the tenant shall be installed by HASCOL LUBRICANTS (PVT) LTD as per its standards. Agreement shall be awarded on a rental basis for a period of ONE years from the date specified in the agreement. An annual increment of 10% will be applicable to the Rental value. The operator will pay an advance monthly rent of the Service Station to the HASCOL LUBRICANTS (PVT) LTD. The said rent will be paid by the operator to HASCOL LUBRICANTS (PVT) LTD on or before the 10th of each month. <p><u>Responsibilities of the Operator</u></p> <ul style="list-style-type: none"> The operator will pay the monthly electricity bill of the carwash/tyre shop without fail as per the reading of the sub-meter installed at the premises by HASCOL LUBRICANTS (PVT) LTD. The operator will also pay water and other utility charges to HASCOL LUBRICANTS (PVT) LTD; as advised by the HASCOL LUBRICANTS (PVT) LTD to the Operator from time to time upon receipt of such bills from the concerned authorities. The operator will carry out all the repairs and maintenance jobs of the Carwash facility and equipment installed therein at his own cost and will keep it in good working condition all the time according to the directions/HSE standards advised the operator from time to time by HASCOL LUBRICANTS (PVT) LTD. The Operator will provide free body wash to each Xpress Pit Stop Oil change vehicle against the drained black oil of the said vehicle. The operator ensures and undertakes to maintain and manage the HSE Standards of the HASCOL LUBRICANTS (PVT) LTD & conveyed to him by the HASCOL LUBRICANTS (PVT) LTD from time to time and the operator will ensure that these rules are implemented inside or outside the service station in letter and spirit and no violation whatsoever is Committed or caused to be committed including the law-and-order situation. 	Hascol-3 Filling Station Khawaja Safdar Road, Sialkot Cantt.	12	Months		

Terms & Conditions**Security Deposit**

The operator will deposit an amount equivalent to 3 months' quoted rent as a security deposit with HASCOL LUBRICANTS (PVT) LTD which will be refundable only after the expiry of this agreement upon clearing all dues of HASCOL LUBRICANTS (PVT) LTD and/or any dues/bills/fees and other such payments pertaining to the Service Station.

Adherence to Hascol Lubricants (PVT) LTD Standard Operating Procedures

- The operator must follow and implement any standard operating procedures, in any form or format given to operator by Hascol Lubricants (PVT) LTD in any point of time.
- The operator must maintain hygiene and cleanness of Manual Carwash/Tyre Shop.
- The operator must purchase uniform from Hascol Lubricants (PVT) LTD every 4 month.
- The operator cannot obtain and utilized in any form unless prior written approval from Hascol Lubricants (PVT) LTD including any equipment, products, services, lubricants, offices, cash memo, logo, Hascol Registered logos, employees and any other property owned by Hascol Group.
- The operator will be held liable to incidents occurred by the operator and its employees including, any illegal activity by law including drugs, alcohol, weapon of any sort, theft.
- Hascol Lubricants reserve the right to give 30 days' notice period to operator to vacate the premises.
- The operator can vacate the premise by giving 30 days' notice to Hascol Lubricants (PVT) LTD, in case of non-fulfillment of annual term rental agreement Hascol Lubricants will return only 1/3 of the security deposit. If the site is returned in the state as given by Hascol Lubricants (PVT) LTD.
- In case non-continuation or renewal of rental agreement Hascol Lubricants (PVT) LTD will reimburse the complete security deposit. If the site is returned in the state as given by Hascol Lubricants (PVT) LTD.
- Hascol Lubricants (PVT) LTD reserve the right to deduct any damages from operators' security deposit if any given equipment, building, or any other property owned by Hascol Group is damaged by operator and its employees.
- The Operator if found in any illegal transaction, bribery, or any other dealing deemed un-lawful by law, will lead to immediate forfeiture of rental agreement.

General

- The bidder will operate the service station himself, no subletting or transfer of right shall be allowed
- Mobilization period of 15 days will be granted to the successful bidder.
- HASCOL LUBRICANTS (PVT) LTD has the right to extend the tender opening date or cancel the tender.
- In bidder must provide information beforehand in case of any relation with Hascol group, its subsidiaries and its employees.
- The successful bidder must submit employees roster list, including CNIC copies and police clearance certificate for purpose of clearance from HQ-8.
- The bidder will bid in two different envelopes (Technical and Commercial), technical to include bidders' profile, current work/business, labor roster along with CNIC COPIES and letter of intent.
- Successful bidder must comply with all lawful orders/policies of HASCOL LUBRICANTS (PVT) LTD and the Government of Pakistan.
- Bidder must submit pay order along with complete form under the name of Hascol Lubricants (PVT) LTD.
- Offers received without tender fees of Rs.2000- or with an amount below the required amount shall be rejected.
- Contact person's Name, Address, Telephone, & Fax number (if any) should be clearly written on the Tender documents.
- The Quoted Price Should Be Inclusive of All Govt. Taxes, Levies Etc.

S. No.	Description	Location	Quantity	Unit	Rate	Amount
	<ul style="list-style-type: none"> • The above services shall be subject to checking/approval by our Xpress Pit Stop Department. • For Queries, Please Call at +92 (21) 111-757-757 Ext: 822 at Hascol Xpress Pitstop dept 29th floor Sky Towers – West Wing (A) Dolmen City, Abdul Sattar Edhi Avenue, Block-4, Clifton, Karachi. • Bidders must quote on this Tender Form. If, however, they wish to provide additional details, they may do so on their letterhead and attach it to the Tender Form. • Other Terms & Conditions are attached. <p><u>Documents Required:</u> the following documents are to be submitted along with the tender:</p> <ul style="list-style-type: none"> • Complete company profile • NTN, Sales Tax Registration Certificate, CNIC of the bidder. • Affidavit on Rs. 100/- stamp paper that the bidder has not been involved in any Litigation/ defaulter of HASCOL LUBRICANTS (PVT) LTD & Hascol Petroleum Limited 					
	GRAND TOTAL (RS.)					
<u>FOR BIDDERS USE</u>				<u>RUBBER STAMP OF BIDDER</u>		
Signature: Name: Phone Number: Cell Number: Email / Fax:						